



North East Abingdon Community Association

Registered Charity No 278083

NEACA Community Centre

Lindsay Drive

Abingdon

OX14 2RT

Community Centre Booking Form

Applicant: Name: _____

Address: _____

Tel No: _____

Email: _____

Organisation for which the booking is made (if applicable) _____

Purpose of the booking (e.g. meeting, party etc.) _____

Required: Main Hall and Kitchen Bar Disco Equipment

Date and times of booking:

Day	Date	From (am/pm or 24 hr)	To (am/pm or 24 hr)

I enclose the holding fee of £

Please reserve the room at the North East Abingdon Community Association Centre as requested above. I have read and agree to observe the conditions of the use of the Community Centre.

Signed Date

PLEASE DO NOT FORGET TO ENCLOSE YOUR HOLDING FEE WITH THIS BOOKING FORM. CHEQUES SHOULD BE MADE PAYABLE TO EITHER NEACA OR NORTH EAST ABINGDON COMMUNITY ASSOCIATION. PLEASE NOTE THAT ALL CHEQUES WILL BE BANKED ON RECEIPT

Please return to: Mr R Hall, 5 Ginge Close, Abingdon, OX14 2PY